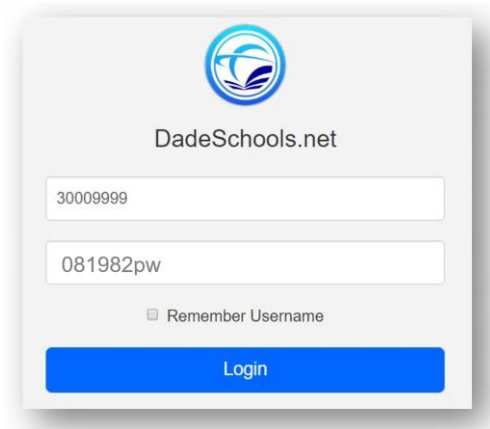


MDCPS Adult Education Student Portal Log in and Daily Check-In Teachers/Staff Troubleshoot Instructions

1. Confirm students are accessing the MDCPS website at www.dadeschools.net
2. Verify students are using the correct Adult Ed. Student Identification Number to access the MDCPS Student Portal. The student ID is the number assigned in Focus.
 - Adult Ed. Students Identification Numbers are eight digits long and begin with numbers, 2, 3, or 9
3. Confirm with student the date of birth in Focus is correct. The default password includes two-digit birth month and four-digit birth year.



The screenshot shows the login page for DadeSchools.net. At the top is the MDCPS logo. Below it is the text "DadeSchools.net". There are two input fields: the first contains the username "30009999" and the second contains the password "081982pw". Below the password field is a checkbox labeled "Remember Username" which is unchecked. At the bottom is a blue "Login" button.

- If student birthdate is accurate in Focus, assist student with the default password
 - i. Make sure initials **pw** are lowercase
 - If student birthdate is incorrect in Focus, please contact your school's administration for correction.
4. If student is still unable to access the MDCPS Student Portal, please contact your school's administrator.