

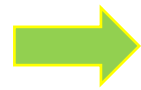
MDCPS Adult Education Student Portal Log in and Daily Check-In

1. Click on the **Mark Yourself Present Today** icon



2. Click on the red tab for "Students"

3. Click on button titled "Login to Student Portal"

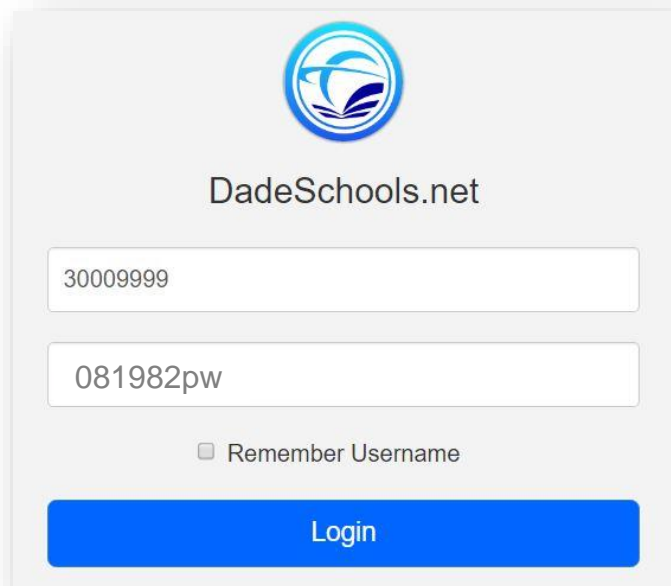


Login to Student Portal

4. First Time Users:

Username: Student Identification Number. SAMPLE: **30009999**

Password: Default password is your two-digit birth month and four-digit birth year and the letters **pw** (lowercase). SAMPLE: **081982pw** and click **Login**.

A screenshot of the login form on DadeSchools.net. It features the logo and the text "DadeSchools.net". There are two input fields: the first contains "30009999" and the second contains "081982pw". Below the fields is a checkbox labeled "Remember Username" which is unchecked. At the bottom is a blue "Login" button.

Students are encouraged to change their initial password to a unique, secure password so that no one else will have access to the student's portal account.

Existing Users:
Username: Student Identification Number.
Password: Use student's password

MDCPS Adult Education Student Portal Log in and Daily Check-In

- You will be directed to the FOCUS Student Portal. **Check In** daily by clicking the **“I’m present”** button.

The screenshot shows the MDCPS Student Portal interface. At the top, there is a navigation bar with 'School Information', 'My Information', and 'Billing'. Below this, a 'Welcome, OLFEI' message is displayed. The main content area is divided into several sections: 'Alerts' (no alerts), 'District Reports', 'Messages' (no messages), 'Featured Programs' (Absences, Final Grades & GPA, Calendar, Class Schedule), 'MDCPS Apps/Sites' (MDCPS Apps | Services | Sites), and 'Upcoming Events - View Calendar' (listing dates from April 9 to June 4, 2020). At the bottom, the 'Check In' section contains the text 'Click the button below to mark yourself present for today' and a green 'I'm present' button, which is pointed to by a green arrow.

- To return to the Miami Dade County Public Schools Student Portal click the **MDCPS Apps|Services|Sites** link

This is a close-up of the 'MDCPS Apps/Sites' link from the previous screenshot. The link is displayed as 'MDCPS Apps | Services | Sites' and is highlighted with a green arrow pointing to it.

- Click **Logout** to exit the MDCPS Student Portal

The screenshot shows the MDCPS Student Portal interface. At the top, there is a navigation bar with 'Site Actions', 'Browse', and 'Page'. Below this, the 'Apps | Services | Sites' link is highlighted. A green arrow points to the 'Logout' button in the top right corner. The main content area displays a 'Welcome to Applications, Services, and Sites Page' with a 'Welcome to your Applications, Services, and Sites.' message and instructions on how to use the Favorites Toolbar.