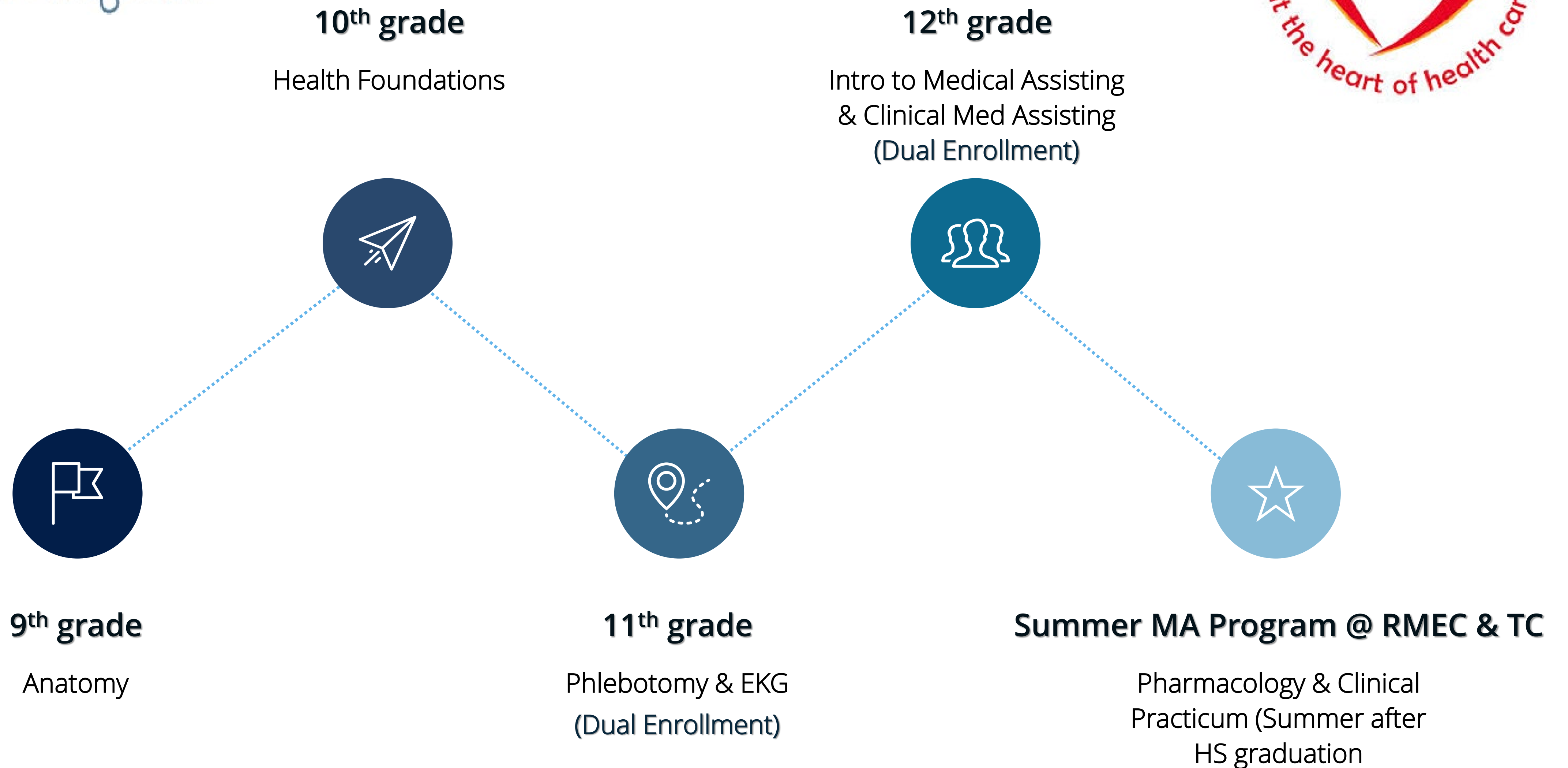


# TIMELINE



# What We Study - Juniors

## EKG - PHLEBOTOMY



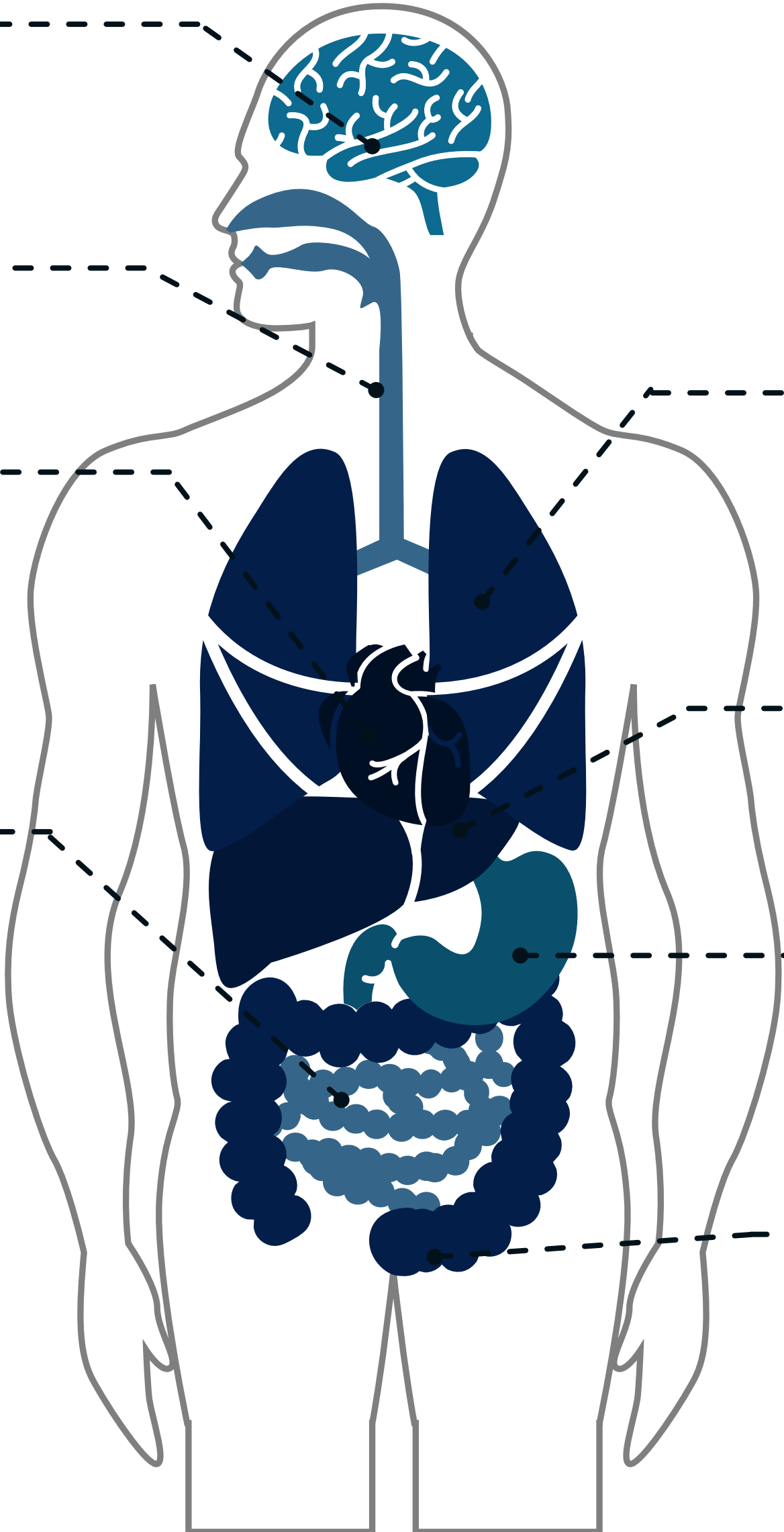
ELECTROCARDIOGRAPHY

BLOODBORNE PATHOGENS

SAFETY PRECAUTIONS

INFECTION CONTROL

MEDICAL ASSISTANT



PHLEBOTOMY

OSHA

CLINICAL LAB PROCEDURES

HEMATOLOGY - MICRO

# What We Study - Seniors

ADMINISTRATIVE MEDICAL ASSISTING



BILLING & CODING

MEDICAL INSURANCE

MEDICAL RECORDS

ELECTRONIC HEALTH  
RECORD (EHR) SIMULATION

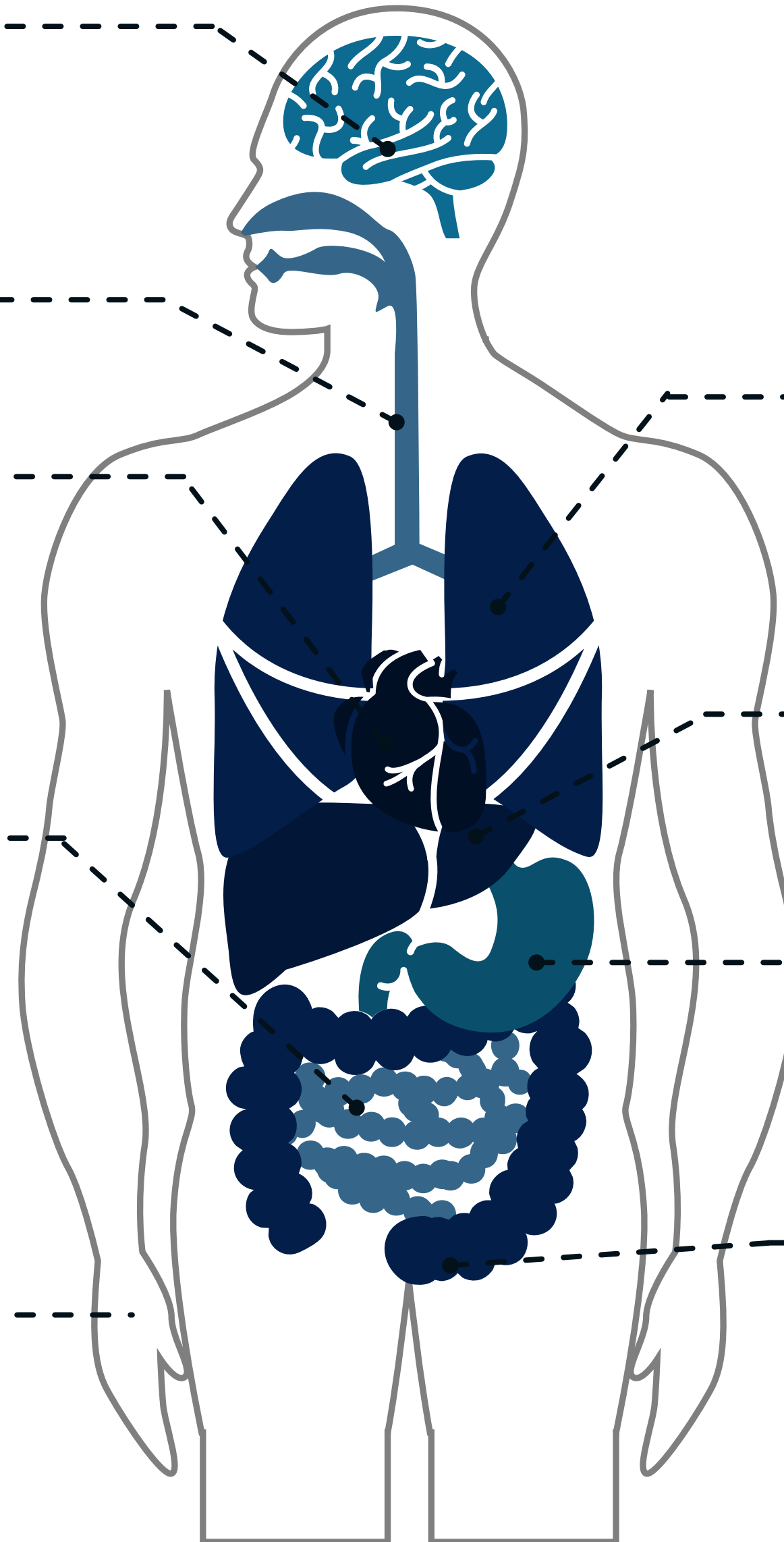
PROFESSIONALISM  
& CULTURAL ETHNIC DIVERSITY

SCHEDULING  
APPOINTMENTS

OFFICE ENVIRONMENT

COMMUNICATIONS

MEDICAL LAW & ETHICS



# What We Study - Seniors

CLINICAL MEDICAL ASSISTING



MEDICAL TERMINOLOGY &  
BASIC PHARMACOLOGY

PEDIATRICS

OB/GYN

40 HRS CLINICALS

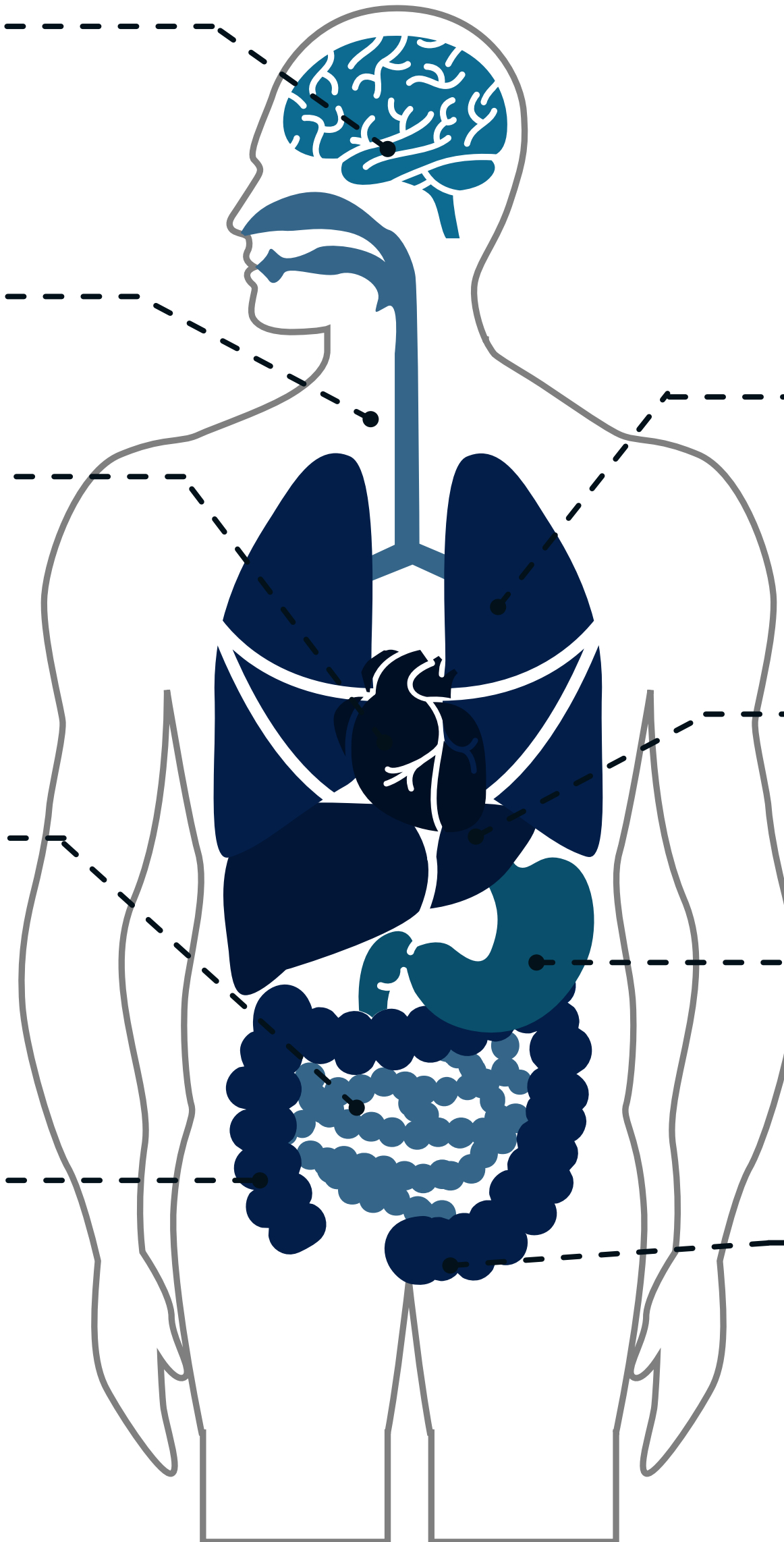
VITAL SIGNS

PHYSICAL EXAMS

SPECIMEN COLLECTION

SURGERY

CPR & EMERGENCY  
CARE





# CONTACT INFORMATION

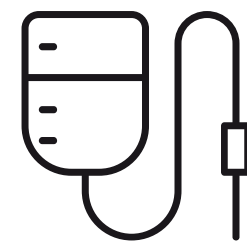


# RMEC – ONE BLOOD DRIVE

Juniors & Seniors

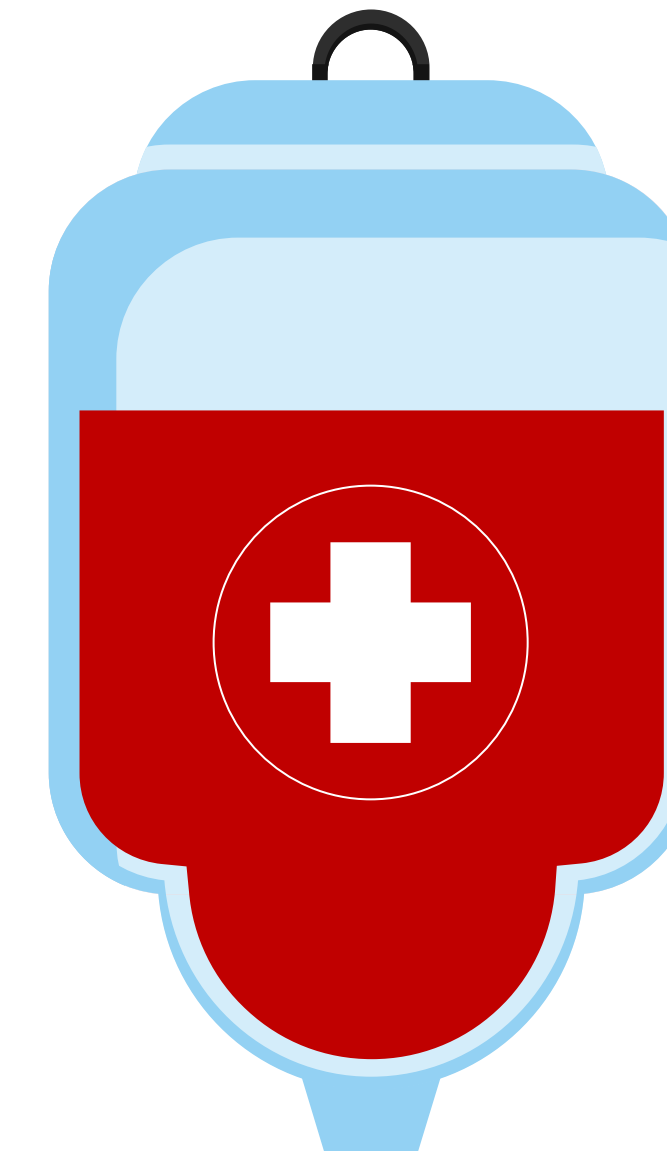
## BENEFITS

- ✓ **Students involved will learn how to market and publicize the blood drive.**
- ✓ **Students recruit student donors and** learn the value of volunteering, community involvement and altruism. .
- ✓ **Students will schedule donors for appointments and** do follow ups during the drive to ensure donors don't miss their appointments and reach out afterward to say thank you.
- ✓ **Resume, Resume, Resume !!!**



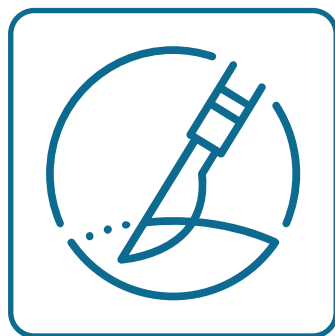
## Structure

IN THE MEDICAL ASSISTING STRAND, JUNIORS AND SENIORS WILL PARTICIPATE AND RUN THE BLOOD DRIVE OPERATIONS.



# MEDICAL ASSISTING CERTIFICATIONS

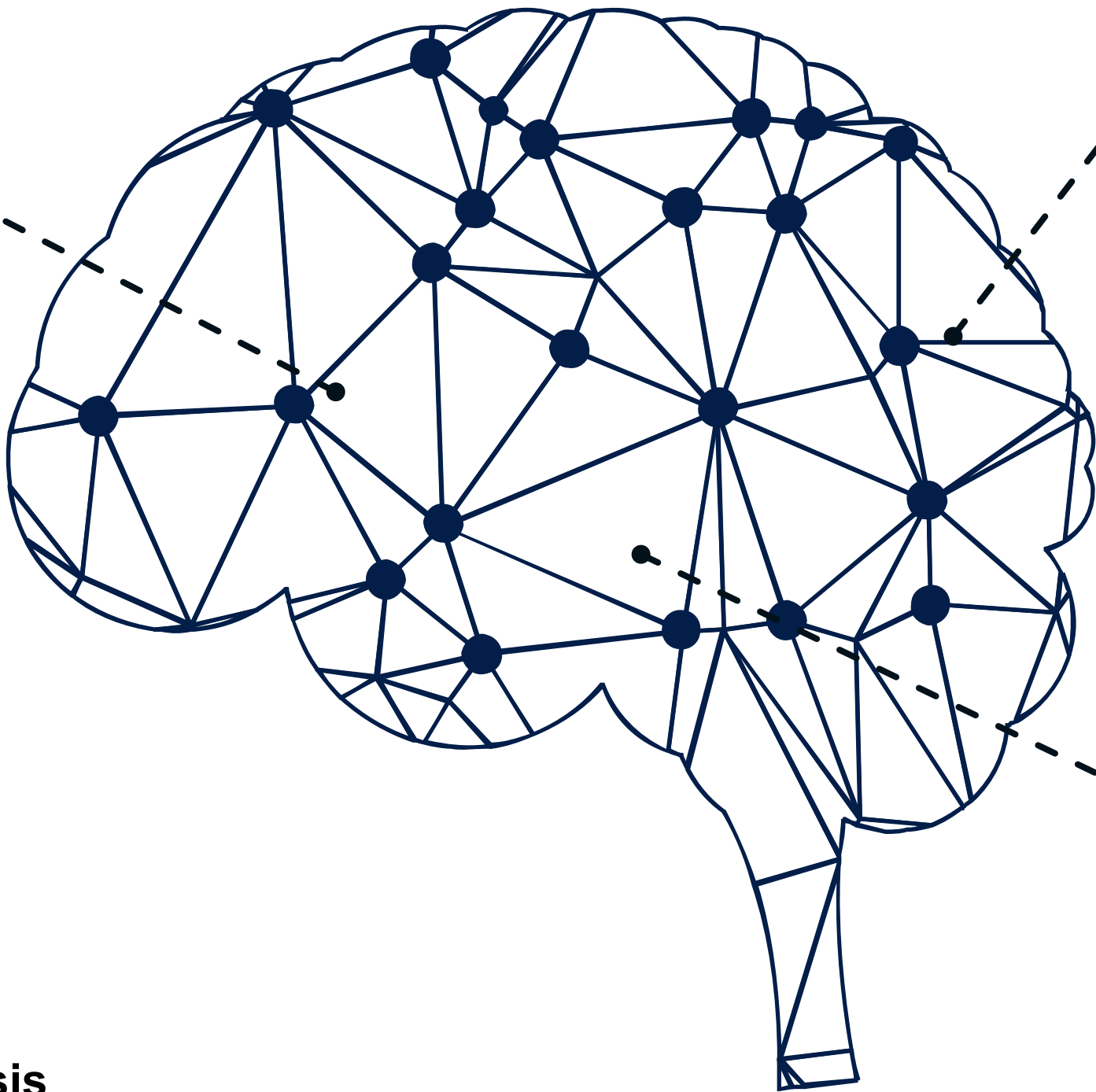
## DETAILS



### CET - NHA

In the 11th grade, students will be eligible to sit for the Certified EKG Technician (CET) certification by National Health Career Association (NHA). With this certification, students will be able perform some or all of the following tasks:

- ☐ Set up and administer EKGs (electrocardiograms) and stress tests
- ☐ Prepare patients for Holter or ambulatory monitoring
- ☐ Edit and deliver final test results to physicians for analysis
- ☐ Schedule appointments
- ☐ Transcribe physicians' interpretations



### CMAA - NHA

As a senior, students are eligible to sit and take the Certification as a Medical Administrative Assistant (CMAA) by NHA. With this certification, students will be able to perform tasks such as:

- ☐ Reviewing and answering practice correspondence
- ☐ Operating computer systems to accomplish office tasks
- ☐ Greeting patients and updating electronic medical records
- ☐ Updating and maintaining patient and other practice-specific information



### RMA

After students complete the summer program, they will be eligible to sit to take Registered Medical Assisting (RMA) certification by American Medical Technologists (AMT). Student will be to perform both administrative and clinical duties expected of a Medical Assistant.

# MA SUMMER PROGRAM – 200 HRS

AFTER HIGH SCHOOL GRADUATION (8 - WEEKS)

(2 - WEEKS)



## PHARMACOLOGY

It is essential that medical assisting students have a working knowledge of basic pharmacology, including uses, sources, forms, and delivery routes of drugs

(6 - WEEKS)



## CLINICAL PRACTICUM

This "Practicum" experience is a supervised, unpaid activity of a **total of 200 hours** which 160 contact hours must be in an ambulatory health care setting



## CERTIFICATE & RMA EXAM

Upon completion student will get a certificate in medical assisting and student is eligible to take RMA exam sponsored by AMT.