



## **RMSH 2025 GRADUATION INFORMATION & FAQs**

**Dear Seniors and Parents,**

We are proud of the accomplishments you have achieved through the educational opportunities provided by Miami-Dade County Public Schools. As you prepare to close this important chapter, the faculty and staff of Robert Morgan Senior High School are committed to ensuring that the commencement ceremony is a memorable and meaningful celebration of your hard work and dedication.

This document has been created to assist and guide you through the details and expectations surrounding this special event. Our goal is to help make this milestone a smooth, respectful, and enjoyable experience for all involved.

Congratulations once again on achieving this significant achievement. We look forward to celebrating this momentous occasion with you.

Sincerely,

**The Administration, Faculty, and Staff  
Robert Morgan Senior High School**

Date: **Friday, May 30th**

Time: **2:00 pm**

Location: **FIU OCEAN BANK CONVOCATION CENTER – 1180 SW 113 AVENUE, MIAMI, FL**

### **Tickets**

- Each graduate will be assigned 4 tickets for guests. Tickets are needed for guests entering the venue, including children and infants.
- The graduate does not need a ticket for graduation.
- Tickets will be distributed along with caps and gowns.
- If the graduate did not pre-purchase a cap and gown, an alternate arrangement will be made later.
- Tickets will be paper based and will be scanned to gain entry to the venue. Any falsified tickets will negate the entry of the entire party.



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## Cap and Gown

Cap and Gown may only be provided to seniors who have completed the clearance process. All regalia except for the gown is yours to keep. You may not decorate the cap. You may not add any other items to your gown unless provided by the school. You will be asked to remove any additional items at the ceremony. If you have additional question about what may be worn, please contact Ms. Ojeda at [nojeda@dadeschools.net](mailto:nojeda@dadeschools.net)

### If you pre-purchased a Cap and Gown

- Cap and Gowns will be distributed the week of May 19th from the Activities office. Please refer to the schedule below. I will not be able to make an announcement since there will be testing.

## CAP AND GOWN DISTRIBUTION:

Thursday, May 22, 2025	7:30 AM – 8:45 AM	(LAST NAME A – B)
	9:00 AM – 10:20 AM	(LAST NAME C – D)
	12:30 PM – 2:15 PM	(LAST NAME E – H)
Friday, May 23, 2025	7:30 AM – 8:40 AM	(LAST NAME I – M)
	9:00 AM – 10:20 AM	(LAST NAME N – R)
	12:30 PM – 2:15 PM	(LAST NAME S – Z)



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### **FINAL DISTRIBUTION:**

Cap and Gown **Final Distribution** will be on Tuesday, May 27th in the morning from **7:30 A.M. – 8:45 A.M.** in the Activities Office.

### **If you DID NOT pre-purchase a Cap and Gown. . .**

- You will need a Cap and Gown Authorization Form to make an appointment with Herff Jones to purchase a cap and gown.
- You will need to be cleared by your counselor before you pick up the form.
- The Cap and Gown Authorization Form can be collected the week of **May 19th** from the Activities Office.
- Closely follow the instructions on the *Cap and Gown Authorization form* to purchase your gown directly from Herff Jones. (305)436-1163

### **Graduation Attire**

- Appropriate clothing is required. (Business/semi-formal attire) Slacks, collared shirt, tie, dress shoes, dress, slacks, blouse, and dress shoes. NO jeans, shorts, sandals, and/or athletic shoes.
- Graduates are not allowed to alter or decorate the graduation cap/gown. The only acceptable items that may be added to the academic regalia are the graduation medals, stoles and honor cords provided by the school.



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## Graduation Meeting and Rehearsals

- Mr. Williams and Mrs. Ojeda will meet with the students participating in the graduation ceremony on **Wednesday, May 14th** in the morning during the second block to review proper dress, graduation etiquette, and appropriate behavior. (i.e., no decoration of caps, no cell phone usage, etc.)
- Seniors will receive a Graduation Contract during the meeting. **Graduation contract due: Friday, May 16th.**
- Graduation rehearsals will be held **Tuesday, May 20th** during the last block and **Wednesday, May 21st** during the first block.

## Technology & Obligations

- All devices must be returned (laptops, tablets, hot spot, textbooks, library books) **All technology AND library Fees must be paid May 19, 2025.** Technology fees are online via OSP. For more information, please contact **Ms. Janelle Pena,** [penaja@dadeschools.net](mailto:penaja@dadeschools.net)

## Graduation Clearance Process

- You must complete the **Scoir Application outcomes and Post-graduation Plan.**
- **May 12th – May 16th Counselor Senior Clearing** (must be completed: SCOIR GRADUATION SURVEY, FLVS, community service, credits)
- **Graduation Participation Contract due FRIDAY, MAY 16TH.**
- **May 18th** – Seniors will receive clearance email to their dadeschools email  
\*Show clearance email for Cap/Gown pickup.
- For any questions regarding graduation clearance, please see your academy counselor.



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- For any questions regarding financial obligations, please see Ms. Wright, the school treasurer or email her at [lativiawright@dadeschools.net](mailto:lativiawright@dadeschools.net)

### **Graduation**

- Graduation begins promptly at 2:00 PM. Seniors should plan to arrive at Ocean Bank Convocation Center at FIU by 12:15 PM.
- Doors will open at 1:00 PM.
- Guests must be seated by 1:45 PM. **Doors close at 1:50 p.m.**
- Guests **MUST** remain seated during the ceremony.
- No food/drinks will be permitted or sold at these ceremonies.
- Late arrivals shall not be seated until the conclusion of the student processional and singing of the National Anthem.

### **Post-Graduation / Diploma Distribution Drive By**

- Gowns will be collected at the graduation venue.
- Diplomas will **not** be distributed at the graduation site.
- Diplomas will be distributed at **RMSH SOUTH CAMPUS DRIVE THRU. You must have your ID when picking up your diploma.**
  - **Monday, June 2nd (Last Name – A - L) from 8:00 a.m. – 10:00 a.m.**
  - **Tuesday, June 3rd (Last Name – M – Z) from 8:00 a.m. to 10:00 a.m.**
- You must turn in your gown, turn in any devices and financial obligations must be paid to receive your diploma.

**For the latest information check your MDCPS email and our school's website.**